2013 Annual
Security & Fire Safety Report
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Introduction

In compliance with the Jeanne Clery Disclosure of Crime Statistics Act, we are pleased to present this year's Annual Security & Fire Safety Report. The Clery Act requires colleges to produce and make available statistics about selected crimes on campus and certain policy statements. This report is made available by October 1st of each year and contains data from the previous calendar year. This report contains safety and security information of interests for all current and prospective students, employees, and visitors.

Several administrative departments at UNC Asheville share responsibility for crime prevention education, reporting of criminal activity, response to criminal activity, and the safety and welfare of the campus community. These departments include University Police, Residential Education & Housing Operations, Student Activities and Integrative Learning, Student Health Services, and Facilities Management. Since crime awareness and campus security depend largely on personal responsibility and concern for others, crime prevention and education efforts must be assumed by all members of the UNC Asheville community.

This report focuses on several important issues relating to criminal activity such as:

1. Reporting an incident or offense;
2. The proactive measures taken to respond to criminal activity; and
3. The preventative measures taken to deter criminal activity. Many university policies are summarized in this report and collectively, these policies serve as the basis for UNC Asheville's crime prevention efforts. The texts of these policies may be found in the offices of the particular department or division authoring the policy. In addition, other significant policies of the university are included in the University Police Standard Operating Procedures Manual, Counseling Center Policy Manual, Residents' Handbook, and UNC Asheville Student Handbook.

This report is organized into specific sections as outlined in The Jeanne Clery Act, the Student Right-To-Know and Campus Security Act of 1990, and the Higher Education Amendments of 1992. Each section addresses a specific topic pertaining to the activities and responsibilities required by the Act.

Each year, an e-mail notification is sent to all enrolled students that provides the web site to access this report. Faculty and staff receive similar notifications either by e-mail or through the Human Resources Department.

UNC Asheville University Police is responsible for preparing and distributing this report. We work with many other departments and agencies, such as the Office of the Dean of Students, Citizenship Education and the Asheville Police Department, Buncombe County Sheriff's Department, and Woodfin Police Department, to compile the information. We encourage members of the campus community to use this report as a guide for safe practices on and off campus. It is available on the web at www.unca.edu/publicsafety/annualsecurityreport2013.pdf

- For a paper copy of the report, contact University Police at 828.251.6710.
- For further information regarding crime statistics on campus, please contact our office at 828.251.6710.
- For information regarding crime statistics within the City of Asheville, please contact the Asheville Police Department at 828.252.1110.
- For information regarding crime statistics within the Buncombe County, please contact the Sheriff's Office at 828.255.5555.
- For information regarding crime statistics with the Town of Woodfin, please contact the Woodfin Police Department at 828.253.4889.
Reporting Crimes and Other Emergencies

Reporting Emergencies
All members of the UNC Asheville community, including visitors, are encouraged to report on campus emergencies immediately by dialing 828.251.6710 from any telephone or by activating any of the emergency blue light phones on campus.

Timely Warning Reports
In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of University Police, constitutes an ongoing or continuing threat, a campus wide timely warning will be issued. The warning will be issued through the university’s email system to students, faculty and staff. The information will also be posted as an announcement on the University News Center website news.unca.edu and on the University Police website http://publicsafety.unca.edu/police/crime-alerts.

Anyone with information regarding a timely warning incident should report the circumstances to the UNC Asheville Police immediately, by phone at 828-251-6710 or in person at Vance Hall.

The decision to issue a timely warning must be decided on a case-by-case basis in light of all the facts surrounding a crime, including factors such as the nature of the crime, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts.

Annual Disclosure of Crime Statistics
The UNC Asheville Police Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). The full text of this report can be located on our web site at http://publicsafety.unca.edu/police. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus, Residential Education and Housing Operations and the Dean of Students Office.

Each year, an email notification is made to all enrolled students, faculty and staff that provide the web site to access this report. Copies of the report may also be obtained at the University Police Department located in Vance Hall. All prospective employees may obtain a copy from Human Resources in Phillips Hall and the website link is on the employment application site https://careers.unca.edu/applicants/jsp/shared/Welcome_css.jsp.

Reporting of Criminal Offenses
The university encourages everyone to report crimes or suspected criminal activity promptly. All crimes or emergencies of any type that occur on campus should be reported to the UNC Asheville Police Department by phone at 828-251-6710, Dial 911, or by using the Emergency Blue Light phones located on campus. All emergency calls are routed to the appropriate law enforcement agency, including the UNC Asheville Police Department.

The University has also identified “Campus Security Authorities” who can assist in reporting crimes. A Campus Security Authority is any person who has a significant responsibility for student and campus activities, including but not limited to, student housing, student discipline and campus judicial proceedings. Campus Security Authorities must report all crimes to the police for possible inclusion in the university’s annual Clery report. Online reports allow Campus Security Authorities to submit information about possible illegal activity anywhere on or near the UNC Asheville Campus. Campus Security Authorities can file an online report on the UNC Asheville Police Department’s webpage located at http://publicsafety.unca.edu/police/CSAreportingform.
In addition, you may report a crime to the following areas:

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<thead>
<tr>
<th>Area</th>
<th>Phone Number</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>1. UNC Asheville Police Department</td>
<td>828-251-6710, Vance Hall</td>
<td></td>
</tr>
<tr>
<td>2. Jackie McHargue, Dean of Students</td>
<td>828-250-2370, 270 Governors Hall</td>
<td></td>
</tr>
<tr>
<td>3. Melanie Fox, Director of Residential Education</td>
<td>828-251-6700, 270 Governors Hall</td>
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Confidential Reporting Procedures
If you are the victim of a crime and do not want to pursue action within the university system or the criminal justice system, you may still want to consider making a confidential report. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the university can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution. All victims or witnesses can report crimes on a voluntary, confidential basis for inclusion in the annual security report anonymously through the UNC Asheville Police Anonymous Reporting webpage located at http://publicsafety.unca.edu/police/anonymous-crime-tip-submission.

Security of and Access to Campus Facilities
University Police and Facilities Housekeeping Staff monitor and secure access to all academic buildings 24 hours a day. For fire and security reasons, police officers and security officers periodically walk through all university buildings. Exterior access doors to all non-residence buildings are checked and secured approximately 30 minutes after closing time. Windows are checked, and any windows found ajar are closed. Buildings are not opened after they are secured except:

1. When the student has a building pass from the department chairperson.
2. When items of importance are left in the building. The officer will then accompany the student.
3. When the student is on an approved list for entry.
4. Faculty and staff may be admitted to buildings in which they work by providing proper UNC Asheville identification.

Security of / Access to Campus Residence Halls
Residence halls are monitored by Community Directors, Resident Assistants and Night Assistants. Each residence hall remains locked 24 hours a day with access controlled by a card access system. From 7 a.m. to 8 p.m. all resident students will have full access to all card accessible doors. From 8 p.m. to 10 p.m. all resident students will have access to all main entrances at West Ridge, South Ridge, Governors Hall, Mills Hall and Founders Hall. From 10 p.m. to 7 a.m. all resident students will have access to only the buildings where they are residents. Students entering Mills, Founders, South Ridge, West Ridge and Governors residence halls between 8 p.m. and 5 a.m. must show a UNC Asheville OneCard (official campus ID). Students living in the Governors Village residence halls must use card accessible doors at the main entrances to enter 24 hours a day. All visitors entering the residence halls after 8 p.m. must sign in at the reception desk. Visitors may enter with an approved overnight guest pass, or by checking in with a picture ID. A logbook is maintained by residence hall night assistants from 8 p.m. to 5 a.m.
Campus Law Enforcement

UNC Asheville Police Department

Located on University Heights at Vance Hall, University Police is open 24 hours a day, 365 days a year. The telephone number for emergency calls on campus is 828.251.6710. For off campus emergencies, dial 911.

The UNC Asheville Police Department is a full service agency that provides comprehensive law enforcement services. The department consists of sworn law enforcement personnel and dedicated support staff working to provide the best service possible. Uniformed Officers and security personnel patrol the campus 24 hours a day on foot, by bicycle, on an ATV and Utility vehicles, and in patrol cars. The communication Center is staffed with trained dispatchers who answer calls for service, monitor alarms and dispatch officers as well as other emergency services. The department also employs students who work with the student patrol program.

University Police is committed to supporting UNC Asheville's mission of helping all students realize their full potential. The department's crime prevention activities further this institutional goal by ensuring a safe and secure environment in which students may learn, faculty members may teach, and employees may work to provide a broad range of support services. Furthermore, it is the intention of University Police to develop an environment of trust by treating all members of the campus community with dignity, courtesy, and respect.

University Police serves the campus community by providing responsible law enforcement functions in a professional manner. These law enforcement functions include: patrolling, conducting investigations, performing arrests, crime prevention activities, and issuing parking and traffic citations. Such activities enable University Police staff to deter and detect criminal activity, prevent accidents, and to promote a safety conscious attitude, thereby providing the university with a safer and more secure environment.

Our Mission Statement
As a central part of the university community, the mission of University Police is to maintain a safe, secure and service-oriented environment for all students, faculty, staff, alumni, and visitors.

Our Core Values

Community Concern
We value input from our community and will work alongside community members to meet their needs.

Problem Oriented Policing
Through formal and informal contact with the public, we will work to correct problems which may detract from a person’s safety or feeling of security.

Respect and Responsibility
We will treat every member of the community, under similar circumstances, equally and assume responsibility for our actions.

Law Enforcement Authority

All UNC Asheville Police Officers are sworn under North Carolina General Statute and have the full range of police authorities granted to municipal law enforcement officers. UNC Asheville Police Officers receive the same level of training as county and municipal officers. As sworn law enforcement officers, members of
the UNC Asheville Police Department are authorized to carry firearms, and under North Carolina law, have the power to make arrest and conduct investigations for crimes that occur on the property owned or under the control of the university.

**Interagency Cooperation**

Pursuant to written agreements, UNC Asheville Police has established working relationships with the surrounding area law enforcement agencies including the Asheville Police Department, Buncombe County Sheriff's Department, Woodfin Police Department, and the North Carolina State Bureau of Investigation. We rely on these relationships for support on many levels. In addition to sharing critical information, officers work together in many areas affecting the university and surrounding area.

**Accurate and Prompt Reporting of all Crimes**

The university encourages everyone to report crimes or suspected criminal activity promptly. All crimes or emergencies of any type that occur on campus should be reported to the UNC Asheville Police Department by phone at 828-251-6710, Dial 911, or by using the Emergency Blue Light phones located on campus. All emergency calls are routed to the appropriate law enforcement agency, including the UNC Asheville Police Department.

Dispatchers are available at the University Police communications center 24 hours a day to answer your call. In response to a call, UNC Asheville Police will take the required action, dispatching an officer to the reported location of the incident.

All UNC Asheville police incident reports are forwarded to the Dean of Students office for review and potential action by the Office of Residential Education. University Police investigators will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Office of Residential Education.

If assistance is required from any other agency, University Police will contact the Buncombe County EOC and request the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including University Police, will offer the victim a wide variety of services. UNC Asheville has a Care and Crisis Team that has trained members who are available to assist a victim 24 hours a day.

Crimes should be reported to the UNC Asheville Police Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

**Pastoral and Professional Counselors**

UNC Asheville campus Pastoral Counselors and campus Professional Counselors, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. They are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.
Monitoring and Reporting of Criminal Activity Off-Campus

The University relies on its close working relationships with local police agencies to receive information about incidents involving students off campus. The University does not own any off-campus residences of recognized fraternity or sorority organizations. The UNC Asheville Police Department will actively investigate any crime information it receives concerning or involving a member of the campus community. If the university is notified of a situation in which a campus community member is the victim of a crime off campus, the UNC Asheville Police Department may issue a Crime Alert Notice, detaining the incident and providing tips so that other community members may avoid similar incidents. If the UNC Asheville police are notified of crimes or other serious incidents involving students, the information is forwarded to the Dean of Students office for review.

Security Awareness Programs
During orientation in June and August, incoming students are informed of services offered by the UNC Asheville Police Department. UNC Asheville Police Department offers a number of programs designed to inform students and employees about campus procedures and practices.

Periodically during the academic year UNC Asheville Police, in cooperation with other university organizations and departments, present crime prevention awareness sessions on sexual assault, alcohol and drug program, personal safety and residence hall security. Information on security awareness tips is also available on the university police website located at http://publicsafety.unca.edu/police/crime-prevention-and-safety-tips.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their own responsibility for personal safety and the security of others and responsible decision making.

When time is of the essence, information is sent to the campus community on safety tips through Crime Alert Notices to all employee and student email accounts.

Crime Prevention Programs
Crime Prevention Programs on personal safety are sponsored by various campus organizations throughout the year. University Police facilitates programs for students, parents, faculty, and new employee orientations, student organizations, community organizations, in addition to programs for Residence Life Resident Assistants and resident students providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft, and other crimes. Some examples of these programs are listed below.

Community Policing/Liaison Officers
Officers are given community policing assignments throughout campus. They are asked to make frequent contacts with the people in their assigned geographical areas or designated Residence Halls. Officers are expected to provide information, respond to questions, learn typical patterns, and cultivate relationships with the community. This helps officers identify when a person or activity is “out of place” and possibly a suspicious situation where crime could be prevented with quick intervention. It also facilitates an easier communications flow between police and members of the community.

R.A.D
Rape Aggression Defense is a comprehensive course for women that begins with awareness, prevention, risk reduction and avoidance, while progressing on the basics of hands-on defense training.
Motorist Assistance
University Police provides dead battery jumpstarts and key extractions for keys that have been locked in vehicles.

Safety Escorts
Students, Faculty and Staff can call and request a safety escort at any point that they feel unsafe on campus. An officer will respond and escort the person to the requested destination.

Property Registration and Engraving
The Department will register valuable property in an electronic database and provide an engraver so that students can place owner identification marks on property to help students and law enforcement identify personal property. The property registration is kept on file at the Police Department. You can also register your property online at http://publicsafety.unca.edu/police/property-registration

Bicycle Registration
The Department will register bicycles on campus. This registration includes listing the bicycle and owner information on the registration form and issuing a bicycle registration decal to be placed on the bicycle.

Shots Fired on Campus - When Lightning Strikes
An instructional video designed to empower potential victims of violence in a workplace or university setting.

360 Stay Safe

The Introduction Module
The Sexual Assault Module
The Safe Travel Module
The Stalking Module
The Protecting your Possessions and Identity Module
The Everyday Safety Module
The Controlling Behavior Module
The Common Sense Defense Module

As a part of their responsibility to the students and employees, all University Police Officers are expected to provide informational assistance to members of the campus community concerning crime prevention. Each officer is aware of the department’s expectations of effectively conveying to the public information that will enhance the safety and security of the institution.
Use and Sale of Alcoholic Beverages and Underage Drinking
The possession, sale or the furnishing of alcohol on the University campus is governed by the UNC Asheville Alcohol Policy and North Carolina state law. The enforcement of alcohol laws on-campus is the primary responsibility of the UNC Asheville Police Department. The consumption of alcohol on the UNC Asheville campus is permitted only under certain circumstances. Organizations or groups violating alcohol policies or laws may be subject to sanctions by the University. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. It is also unlawful for any person under twenty-one years of age to purchase, attempt to purchase, possess, or consume an alcoholic beverage. Such laws and policies are strictly enforced by the UNC Asheville Police Department. Violators are subject to university disciplinary action, criminal prosecution, fine and imprisonment.

The University policy on alcohol can be found at http://housing.unca.edu/student-handbook#alcoholicbeverage.

Possession, Use and Sale of Illegal Drugs and Enforcement of Federal and State Drug Laws
Use of illegal drugs (or misuse of any other lawfully available chemical substance, compound or combination when used for the purpose of achieving intoxication and experiencing the psychoactive effects) by any member of the campus community adversely affects the educational environment and interferes with the personal, social and educational goals of an individual.

The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the UNC Asheville Police Department. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

The University policy on illegal drugs can be found at http://housing.unca.edu/student-handbook#illegaldrugs.

Drug and Alcohol Abuse Education Programs
UNC Asheville has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and university disciplinary action.

This program is offered to students at the Health and Counseling Center and information can be found at http://healthandcounseling.unca.edu/substance-abuse-services.

ComPsych Guidance Resources provides free and confidential assessment, counseling, consultation, and referral services for all employees and their family members. Information on these services can be found at http://hr.unca.edu/employee-relations.
Emergency Notification and Evacuation

UNC Asheville recognizes the importance of notifying the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees occurring on campus.

The university has written emergency response and evacuation procedures that address the following:

- The procedures the university will use to immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees occurring on the campus.
- A description of the process the university will use to confirm that there is a significant emergency or dangerous situation, determine the content of the notification, and initiate the notification system.
- A statement that UNC Asheville will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of employees and students on campus.
- A list of the titles of the people responsible to carry out the notification process.
- The university’s procedures for disseminating emergency information to the larger community.
- The university’s procedures to test the emergency response and evacuation procedures at least annually, including tests that may be announced or unannounced, publicizing its emergency response and evacuation procedures in conjunction with at least one test per year, documenting, for each test, a description of the exercise, the date, time and whether it was announced or unannounced.

The University’s Emergency Operations Plan (EOP) provides a means to communicate and coordinate response with community partners such as; the Asheville Fire Department, Asheville Police Department, Buncombe County Emergency Services, Buncombe County Emergency Management, Woodfin Police Department, Buncombe County Sheriff’s Department and area health providers.

Emergency Notification Policy

University Police is responsible for providing immediate emergency response to and investigating reports of criminal activity that occurs on property owned, leased or managed by the university. University Police also respond to all other emergencies and support other responding agencies when fire departments, EMS or other emergency personnel are summoned to campus.

Once a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees is confirmed by University Police or others, the campus community will be notified unless University Police, or other officials, determine that issuing such an immediate notification would place the community at greater risk or would compromise efforts to contain the emergency.

The University utilizes Bulldog Alert, which is a multi-channel emergency notification system which includes an auto-dialer for outbound calling and SMS texts. Integration software allows integration of e-mail, external and internal speakers, Voice Over IP (VOIP) phones, computer network for pop-up messaging, and digital signs.

The University utilizes three alert levels; the levels include Emergency, Timely Warning, and Informational.
Emergency: An Emergency Notification to the campus is made when the Campus PD or another Responsible University Authority has confirmed that an emergency situation poses an immediate threat to life, safety, or security of the campus population. The Senior Ranking Campus PD Officer on Duty or another Responsible University Authority is authorized to make an Immediate Notification to provide alert, warning and safety or protection instructions. Emergency notifications are comprised of pre-developed messages or customized by dispatch personnel dependant on the situation. The initial message will be delivered to students, staff, and faculty on all appropriate emergency notification channels. Detailed information outlining procedures for an emergency are contained in the University’s Emergency Notification Protocol.

Timely Warning: Timely warnings are triggered by crimes or incidents that have already occurred but represent an ongoing threat. A timely warning will be issued for any serious crimes or incidents committed on or near University Property that is reported to campus security authorities or a local law enforcement agency and is considered by the institution to represent a serious or continuing threat to students and employees. Notification channels will be decided based on the nature of the incident.

Informational: Informational warnings are issued for any incidents that may not occur on or near campus, but may impact the campus community. For example, hazardous material incidents affecting transportation routes to or from the University, or crimes occurring in areas frequented by students.

Reporting Missing Students
A student may be considered to be “missing” if the student’s absence is contrary to his or her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but are not limited to:

1. Absence from multiple classes;
2. Indicators that the student may be the victim of foul play;
3. Expressed suicidal thoughts;
4. Indicators of drug dependency;
5. Indicators that the student may be in a life-threatening situation or has been with persons who may endanger his or her welfare.

UNC Asheville suggests to all members of the University community that if there is a possibility that a student is missing, consult with University Police as soon as possible.

Any UNC Asheville employee who receives information indicating that any student may be missing must report this information to University Police immediately whether the student is a resident or non-resident student.

All students who believe that a fellow student is missing are encouraged to notify University Police as soon as possible.

University Police will investigate the situation and attempt to locate all resident students (those who live in on-campus facilities). In situations where the student is a non-resident (resides off-campus), University Police will help notify the proper law enforcement agency in the jurisdiction where the student resides or was last seen and assist with the investigation. This notification will be done within 24 hours of receiving a credible report. Nothing in the policy requires University Police to wait 24 hours before reporting to the law enforcement agency with jurisdiction.
Upon receiving a report of a missing student, and conducting a preliminary check of the student’s room and other areas on campus the student may frequent, University Police will notify the Director of Residential Education and/or the Dean of Students. Those officials will notify the Vice Chancellor for Student Affairs.

**Emergency Contact Information**
The Office of Student Affairs will establish procedures to assure that, at the beginning of each academic year, all students residing in on-campus housing will be notified:

1. That the student will have the opportunity to identify a contact person or persons whom UNC Asheville will notify within 24 hours of the determination that the student has been determined to be missing by law enforcement;
2. That this contact information will be confidential and will be accessible only to authorized UNC Asheville officials, and it will not be disclosed except to law enforcement personnel involved in a missing persons investigation;
3. For students who are 18 years of age or older, this notification to the designated emergency contact person will be done within but no later than 24 hours after the student is determined to be missing; For students under 18 years of age and not emancipated, UNC Asheville must notify the student’s custodial parent or guardian within 24 hours of the determination that the student is missing and will also notify the student’s designated emergency contact person;
4. That UNC Asheville will also notify the appropriate law enforcement agency within 24 hours of the determination that the student is missing whether or not the student identifies an emergency contact person.

The Office of Student Affairs will develop methods for collection of the emergency contact information and for storage of the information in such a manner that confidentiality can be maintained, but assure that the information will be readily available to law enforcement investigators when needed.
Campus Sexual Assault

The University educates the student community about sexual assaults and date rape through freshman orientation each fall. The Police Department, in conjunction with other campus departments, offers sexual assault education and information programs to University Students and employees upon request. Literature on sexual assault education, risk reduction and University response is available through the Dean of Students office, Residential Education and the Health and Counseling Center. Online resources can be found at http://healthandcounseling.unca.edu/what-sexual-violence.

The policy on sexual assault and sexual misconduct can be found at http://housing.unca.edu/student-handbook#sexualmisconduct.

Student Procedure if a Sexual Offense Occurs

If you are a victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The University Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a University police officer and/or a Residence Life or Residential Education representative. Filing a police report with a University Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and test, at no expense to the victim;
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam);
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the Police Department, the Dean of Students or their designee and a representative from the Health and Counseling center will be notified as well. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and University Citizenship Education, or only the latter. A representative from University Police or the Office of Residential Education will help guide the victim through the available options and support the victim in his or her decision. Various counseling options are available through the Health and Counseling Center. Counseling and support services outside the University can be obtained through Our Voice and HelpMate. The Our Voice 24 hour Crisis Line is 828-255-7576 and the HelpMate 24 hour Crisis Line is 828-254-0516.

Incidents involving sexual assault, sexual misconduct, sexual harassment, dating violence, and domestic violence are also reported to the Title IX Administrator, Jill Moffitt, Assistant Vice Chancellor for Student Life. The Title IX Administrator can be reached at jmoffitt@unca.edu, 828-232-5658, or online through the public safety website (publicsafety.unca.edu). The Title IX Administrator is also responsible for education and prevention efforts and additional resources in tandem with other efforts and initiatives on campus.

Educational Programs

Educational programs pertaining to the prevention of sexual offenses are provided by the Counseling Center, University Police, Student Health Services, the Office of Residential Education, Speak Up (a student advocacy organization) and other campus entities. Programs are often supported by Our Voice, HelpMate and other community agencies. Individuals interested in arranging or attending a program should contact one of the offices listed.
**Option to Notify Law Enforcement Authorities**

Whether a student wants to pursue criminal prosecution or not, if the sexual assault occurred on campus, the victim should notify University Police. If the sexual assault occurred off campus, then the incident should be reported to the appropriate law enforcement agency. University Police will provide complete assistance to victims wishing to file a complaint in another jurisdiction.

**Sexual Offense Student Conduct Procedures**

The UNC Asheville Student Conduct system responds to all violations of the Student Code of Conduct at the referral of the Dean of Students; therefore, the Student Conduct system will respond to all violations of sexual offenses, forcible or non-forcible, that are reported. Any UNC Asheville student, staff, or faculty member may file a report against a student of the university community based on violations of the Student Code of Conduct. Complaints should include specific details of the incident, time, date, location, people and addresses involved, and witnesses' names and addresses. This report should be given to the Director of Public Safety/Chief of Police, Dean of Students or the Director of Residential Education. 

If it is decided that the university should handle the case, the incident will be referred to the Citizenship Education process and will be handled via the established student conduct procedures outlined in the Student Code of Conduct and approved by the Chancellor. Both the alleged victim and the alleged perpetrator will:

1. Be informed of the hearing date and time;
2. Be entitled the same opportunity to have others present during campus disciplinary proceedings;
3. Be entitled to hear the information given from the opposite party; and
4. Be informed of the entire outcome of the hearing, including the finding and any sanctions imposed.

**Sexual Offense Possible Sanctions**

The Division of Student Affairs is structured on the premise of student development; therefore, it is important that the result of any disciplinary sanctions applied is positive and growth-oriented. In an effort to help students take responsibility for their actions with regard to sex offenses, any of the following sanctions may be applied: judicial or administrative reprimand, general or specific probation, suspension, expulsion, work/educational assignment, area relocation, and exclusion from on-campus residency. These sanctions are outlined in the Student Code of Conduct, which is printed in its entirety in the UNC Asheville Student Handbook and distributed to students in the fall of each year. The Student Handbook can be found on line at http://housing.unca.edu/student-handbook.

**Disclosure to Alleged Victims of Crimes of Violence or Non-forcible Sex Offenses:**

The University will, upon request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the university against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, UNC Asheville will provide the results of the disciplinary hearing to the victim’s next of kin, if requested.

**Services for Victims of Sexual Assault**

Services for victims of a sexual assault are offered both on and off campus. The Counseling Center provides counseling to students who are victims of any sexual offense, and also provides referrals to community resources. The Counseling Center also assists students in notifying proper authorities if the student chooses. Student Health Services provides medical information and referrals to community agencies. Student Health Services also assists students in notifying proper authorities if the student so chooses.
The Division of Student Affairs, in conjunction with Academic Affairs, will make every reasonable effort to assist the victim of a sexual assault by providing options for changing living or academic conditions.

**Registered Sex Offender Policy Statement**

In accordance to the “Campus Sex Crimes Prevention Act” of 2000, which amends the Jeanne Clery Act, the University Police is providing a link to the North Carolina State Bureau of Investigation’s Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a state concerning registered sex offenders may be obtained.

Follow the link below to access the North Carolina Sex Offenders and Public Protection Registry: http://sexoffender.ncdoj.gov/
### Annual Crime Statistics
The following information is required to be reported to the U.S. Department of Education in compliance with the Jeanne Clery Act:

<table>
<thead>
<tr>
<th>Offense</th>
<th>Year</th>
<th>On-Campus Property</th>
<th>On-Campus Student Housing Facilities</th>
<th>Non-Campus Property</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/Non Negligent Manslaughter</td>
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<td>2012</td>
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<tr>
<td>Sex Offenses, Forcible</td>
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<td>3</td>
<td>3</td>
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<td>2012</td>
<td>1</td>
<td>1</td>
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*Public property is property not owned by the university but is immediately adjacent to the university. Statistics for these crimes are provided by other local law enforcement agencies.*
## Arrests and Disciplinary Referrals

<table>
<thead>
<tr>
<th>Offense</th>
<th>Year</th>
<th>On-Campus Property</th>
<th>On-Campus Student Housing Facilities</th>
<th>Non-Campus Property</th>
<th>Public Property</th>
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</thead>
<tbody>
<tr>
<td><strong>Arrests: Weapons: Carrying, Possessing, Etc.</strong></td>
<td>2010</td>
<td>0</td>
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<tr>
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<td>1</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.</strong></td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<td>2012</td>
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<td>0</td>
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<tr>
<td><strong>Arrests: Drug Abuse Violations</strong></td>
<td>2010</td>
<td>10</td>
<td>6</td>
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<td><strong>Disciplinary Referrals: Drug Abuse Violations</strong></td>
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<td>28</td>
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<td>2011</td>
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<td>28</td>
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<td>2012</td>
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<td>51</td>
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<td>3</td>
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<tr>
<td><strong>Arrests: Liquor Law Violations</strong></td>
<td>2010</td>
<td>7</td>
<td>1</td>
<td>1</td>
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<tr>
<td></td>
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<td>2012</td>
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<td>6</td>
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<tr>
<td><strong>Disciplinary Referrals: Liquor Law Violations</strong></td>
<td>2010</td>
<td>83</td>
<td>76</td>
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<td>2012</td>
<td>127</td>
<td>92</td>
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</tr>
</tbody>
</table>

**Caveats**

* Public property is property not owned by the university but is immediately adjacent to the university. Statistics for these crimes are provided by other local law enforcement agencies.

* Since training, a review of past report statistics was conducted and a misinterpretation of requirements was found. These statistics have been updated to correct this misinterpretation.

* The formatting for the Annual Crime Statistics for 2012 has changed to provide a better caption to compare annual statistics.

* On Campus Resident students increased by 25% in 2012 with the addition of Overlook Residence Hall.

### Hate Crimes

There were no reported hate crimes for the years 2010, 2011, or 2012.

### Daily Crime Log

University Police maintains a Daily Crime Log that records, by the date the incident was reported, all crimes that occur on campus, in a non-campus building or property, on public property or within the department's patrol jurisdiction.

The Daily Crime Log includes the case number, date, time, nature of the offense, location, and disposition of each crime reported to the department. The department posts specific incidents in the Daily Crime Log within two business days of receiving a report and reserves the right to exclude reports from the log in certain circumstances. The Daily Crime Log is available for public inspection at the department's headquarters or at [www.unca.edu/publicsafety](http://www.unca.edu/publicsafety).
Fire Drills
Fire drills are performed one a semester (twice per academic year) in all UNC Asheville residence halls.

Policies on Portable Electronic Appliances, Smoking, and Open Flames in Residence Halls
Residence halls and resident rooms are arranged for compliance with fire regulations as well as individual comfort. The electrical system is not designed to carry heavy loads of equipment, so be careful in your use of electricity.

Because of an increase in the number of fires associated with cooking in residence hall facilities across the state, and concern on the part of the North Carolina Insurance Commissioner’s Office, the following standards have been set for the residence halls at UNC Asheville:

1. **Approved** appliances for these facilities:
   a. Hot air popper, slow cooker/crock pot, blender, can opener, coffee maker or coffee pot, enclosed and low-heat hot pot, toaster oven, refrigerator, hair dryer, electric razor, radio or stereo, VCR, DVD player, television and microwave oven.

2. **Prohibited** appliances include:
   a. Toasters, open-coil burner or hot plate, deep fat fryer, hot-oil popper, electric skillet or electric wok, electric griddle or grill, regular toaster, electric hamburger cooker, indoor grill or open broiler, and any high-heat appliance or other appliance capable of heating grease to a burning point.

3. Students are **not** allowed to have personal air conditioners in the residence halls.
4. Refrigerators must be limited to 220 watts of power and must not exceed 10 cubic feet in size.
5. Microwave ovens must be limited to 600 watts of power. The University supplies MicroFridges to each room.

The U.S. Consumer Product Safety Commission has documented over 120 fires and multiple deaths due to the use of halogen lamps. Because of this serious concern about safety in the residence halls, UNC Asheville bans the use of halogen bulbs or lamps in the residence halls.

Residence halls are smoke-free. In accordance with the North Carolina General Administration and the University Smoking Policy, **no smoking is allowed in any part of the residence halls. There are marked designated smoking areas near the residence halls.**

Fire Evacuation, Safety and Training Policies
Fire drills will be conducted at least once per semester. These drills are for your safety; please take all alarms seriously and follow the procedures in your building as outlined by your Resident Assistant. Failure to evacuate a building when required will result in disciplinary action.

It is unlawful for any student to misuse, tamper with, or otherwise disturb without proper cause, any fire prevention and control equipment including, but not limited to, thermal detectors in the ceilings of University buildings, fire alarms or fire extinguishers. Any student found guilty of such actions may be immediately evicted from the residence halls, held responsible for financial restitution, and be subject to any sanction imposed by the Student Code of Community Standards. The responsible party may also be subject to prosecution in the local court system.
**Fire Extinguisher Training**
All Residence Life professional and student staff receive fire extinguisher training. The training is a hands-on program that teaches participants general fire safety, fire classification, and when and how to extinguish a fire.

**In the event of a fire in residence hall:**
- If the audible fire alarm sounds, evacuate the building. If a burning odor, smoke and/or fire are present, EVACUATE the building IMMEDIATELY using stairways, never elevators.
- Immediately evacuate, do not delay to locate personal items.
- Pull a manual fire alarm box as you leave the building to activate the fire alarm.
- If you can help control the fire without personal danger and have received training, take action with an available fire extinguisher. If not, leave the area and close windows and doors behind to contain the fire.
- Never allow the fire to come between you and an exit. Check the immediate area as you leave to make sure everyone has evacuated.
- If requested, accompany and assist people with disabilities.
- If caught in smoke, stay low, cover nose with cloth, and crawl to exit.
- Evacuate as quickly as possible but in an orderly manner. DO NOT push or shove.
- Once outside, move at least 100 feet from the building.
- Go to the predetermined assembly location to account for all occupants of your building.
- Call University Police:
  - Dial 6710 from a University telephone
  - 828.251.6710 from all other telephones
  - Use Emergency Blue Light telephones
- Tell responding emergency personnel immediately if someone is still in the building.
- Return to the building only when given the “all clear” by UNC Asheville Police or other proper emergency personnel. DO NOT assume that when the audible alarm ceases it is safe to enter the building. There are many possible reasons for the alarm to stop sounding.

**Maintenance**
Maintenance of all buildings and grounds and general upkeep of residence halls is performed by the Department of Residential Education & Housing Operations maintenance staff and Facilities Management personnel. Such activity includes repair to windows and door locks, maintenance of exterior and interior lighting, trimming shrubbery and trees, and periodic inspection of fire safety equipment and mechanical systems. Maintenance items deemed to present a security hazard are handled on a priority basis. All exterior lighting is checked on a weekly basis by the University Police and a report is submitted to the Facilities Management and Residential Education & Housing Operations departments.
### Residence Hall Fire Safety Systems

<table>
<thead>
<tr>
<th>Residence Hall</th>
<th>Type of System</th>
<th>Fire Drills</th>
<th>Monitored by Simplex</th>
<th>Monitored by University Police</th>
<th>Type of System</th>
<th>Sprinkler System</th>
<th>Evacuation Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashe Hall</td>
<td>Simplex 4010</td>
<td>2</td>
<td>Yes</td>
<td>Yes</td>
<td>Wet</td>
<td>Yes</td>
<td>Karpen Lot (P16)</td>
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<tr>
<td>Founders Hall</td>
<td>Simplex 4100</td>
<td>2</td>
<td>Yes</td>
<td>Yes</td>
<td>Wet</td>
<td>Yes</td>
<td>Brown Hall Loading Dock</td>
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<tr>
<td>Governors Hall</td>
<td>Simplex 4100</td>
<td>2</td>
<td>Yes</td>
<td>Yes</td>
<td>Wet/Dry</td>
<td>Yes</td>
<td>Phillips Lot (P17)</td>
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<tr>
<td>Hoey Hall</td>
<td>Simplex 4010</td>
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<td>Yes</td>
<td>Yes</td>
<td>Wet</td>
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<td>Karpen Lot (P16)</td>
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<tr>
<td>Mills Hall</td>
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<tr>
<td>Moore Hall</td>
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<td>Yes</td>
<td>Yes</td>
<td>Wet</td>
<td>Yes</td>
<td>Karpen Lot (P16)</td>
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<tr>
<td>Overlook Hall</td>
<td>Simplex 4100 ES</td>
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<td>Yes</td>
<td>Yes</td>
<td>Wet/Dry</td>
<td>Yes</td>
<td>Field Dr. at Soccer Field</td>
</tr>
<tr>
<td>Scott Hall</td>
<td>Simplex 4010</td>
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<td>Yes</td>
<td>Wet</td>
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<td>Karpen Lot (P16)</td>
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<tr>
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<td>Yes</td>
<td>Wet/Dry</td>
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<td>Wet/Dry</td>
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### Residence Hall Fires 2012

<table>
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<tr>
<th>Residence Hall</th>
<th>Number of Fires, 2012</th>
<th>Date</th>
<th>Cause</th>
<th>Estimated Property Damage</th>
<th>Number of Injuries</th>
<th>Number of Deaths</th>
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<tbody>
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<td>Ashe Hall</td>
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<td>Arson, burnt wall poster</td>
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### Residence Hall Fires 2011

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<th>Residence Hall</th>
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<th>Estimated Property Damage</th>
<th>Number of Injuries</th>
<th>Number of Deaths</th>
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### Residence Hall Fires 2010

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<th>Residence Hall</th>
<th>Number of Fires, 2010</th>
<th>Date</th>
<th>Cause</th>
<th>Estimated Property Damage</th>
<th>Number of Injuries</th>
<th>Number of Deaths</th>
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